BROADWELL PARISH COUNCIL

To Members of Broadwell Parish Council

Councillors are hereby summoned to the ordinary meeting of Broadwell Parish Council at the Village Hall, Millbrook Ley, on Wednesday November 4th 2026 at 7 p.m. to transact the business below. Members of the public are welcome to attend and address the council at item 5 on the agenda.

J. A Carter

Clerk to Broadwell Parish Council Published: 28th October 2026

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1. **To receive and consider apologies for absence**
2. **To receive Declarations of Interest on agenda items (Localism Act 2011)**
3. **To approve the minutes of the ordinary Parish Council meeting held September 23rd 2026**
4. **To receive reports from Cotswold District and Gloucestershire County Councillors**
5. **To receive comments and concerns from the public.**

   Note: Individuals will be allowed 3 minutes (SO 3(e) and SO 3(f)); the period of time designated for public participation at a meeting in accordance with SO 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting.

6. **Land Registry**
   - i) To receive an update and approve any actions
   - ii) To note progress on the signing of the registration documents and on the allotments
7. **Playground Equipment**
   - i) To receive safety inspection reports and approve any actions
   - ii) To review the seesaw
8. **Defibrillator**
   - i) To receive an update on the British Heart Foundation grant application
9. **Mowing Arrangements 2026**
   - i) To note any update and to receive the volunteer risk assessment register
10. **Fox Pub Car Park (standing item)**
    - i) To receive an update on discussions with the landlord, including the lease, car park maintenance and the pond wall and vegetation
11. **Highways and Village Maintenance**

    To update on outstanding matters and to consider actions on new matters raised:
    - i) Site meeting with Highways Officers (rearranged walk-around)
    - ii) Village Gates: Highways approval and funding
    - iii) Kennel Lane post box: Royal Mail response
12. **Governance**

    To review and approve the following policies and documents:-
    - i) Freedom of Information / Subject Access Request procedure
    - ii) Accessibility notice (website)
    - iii) Internal controls check (quarterly)
    - iv) ICO registration
    - v) s137 expenditure review

Clerk: Jane Carter, Park View, Honington, Shipston on Stour CV36 5AA
Telephone: 07918 636841. Email: clerk@broadwellparishcouncil.gov.uk

13. Finance

i) To receive and approve the bank statements (as circulated)
ii) To receive and approve the bank reconciliation (as circulated)
iii) To approve payments and note receipts (as circulated)
iv) To note confirmation of the Redwood Bank one-year fixed-rate bond (£10,000)
v) To receive the six-month budget review (actual against budget)
vi) To consider the budget for 2027/28
vii) To set the precept for 2027/28

14. Planning Matters

i) To consider planning applications received since the last meeting
ii) To consider any planning applications received following publication of the agenda

15. Cotswold District Local Plan Consultation (standing item)

i) To receive an update and consider actions

16. Broadwell Village Plan Working Group (standing item)

i) To receive an update, including submission of the approved Plan to Cotswold District Council

17. For Information Only: matters to be brought to the attention of the council and for consideration for future meetings. Note: no decisions can be made on matters raised

18. To confirm the date of the next council meeting: Wednesday January 6th 2027

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